Personnel Manual Changes

Public Hearing: November 23, 2015
Personnel Manual Changes for 2016

• Delete references to Fire Department 24/48 Hour Shift Schedule – now covered by the collective bargaining agreement

• Clarified language related to Vacation Leave

• Added language for Paid Personal Time
  – Part-time employees, except Police and Fire, can accrue 0.05 hours of Paid Personal Time for each hour worked

• Clarified other language throughout the Personnel Manual