

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 8, 2016

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Jon Martin
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, February 8, 2016. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **regular meeting minutes of January 25, 2016**, Mayor Baird declared the minutes approved as written.

MAYOR'S ANNOUNCEMENTS

The Mayor administered the Oath of Office to Scott Carlson who serves on the Village Review Board. The Mayor thanked Mr. Carlson for serving.

Police Chief Doug Doherty presented the 2015 Annual Report for the Police Department. Chief Doherty reviewed traffic enforcements. He stated that citations are down because the Department is more focused on serious violations. He also discussed some Crime Statistics. Theft is down and he attributed this to the Officers getting out and spreading the word to residents to keep their cars and houses locked. He also shared several pictures with Council on Community Policing activities. He also shared about a couple of Officer Recognitions: Officer Jackie Jones was given the Crisis Intervention Training Officer of the Year award and Officer Nick Davis was named the 2015 Miami Valley Crime Stoppers Award-“Top Cop”. Next, Chief Doherty talked about some goals and objectives of the Department which include a voluntary physical fitness plan, community participation and an event held at the Police Department on National Night Out. Lastly, he shared about a combined training event with Sugarcreek Township Police Department on terrorism training.

Mr. Schweller asked Chief Doherty his view point of how dispatch at Greene Central is going. The Chief said he has no complaints.

PUBLIC HEARING OF ORDINANCES

Mr. Edwards read **Ordinance 2016-1**. An Ordinance Amending Certain Sections of the City of Bellbrook Zoning Code. Mr. Schlagheck said the changes were mostly minor. In Article 18.16, Off Street Parking was changed to state that all parking lots or parking spaces shall be surfaced with a hard, dust free surface. Parking on the grass is prohibited. The most significant change is in Article 19, Enforcement and Penalties. An assessment of a Civil Penalty was added as an option. If there is a zoning violation, the City can assess a civil penalty. This provides the framework within the Zoning

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Code. Council will need to adopt a schedule of assessed penalties. Mr. Schlagheck said after the schedule is in place, an overview of the administration of these civil penalties will occur.

Mr. Martin stated this is a good idea and it will have a good place in the City's tool set to get someone's attention.

Mr. Edwards asked when this was going to be looked at for the Property Maintenance Code. Mr. Schlagheck said his intent is to have it before Council in the next couple of months.

Being a public hearing, Mayor Baird opened up for public comments. Seeing no comments from the public the Mayor closed the public hearing and asked for a motion.

Mr. Edwards made a motion to adopt Ordinance No. 2016-1. Mr. Martin seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Martin, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

RESOLUTIONS

Mr. Greenwood read **Resolution No. 2016-G.** A Resolution Authorizing the City Manager to Participate in a Contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of Police Vehicles for the City of Bellbrook. This will allow for the purchase of two Police SUVs. They will replace two 2011 Dodge Chargers. These were included in the 2016 budget.

Mr. Greenwood made a motion to adopt Resolution No. 2016-G. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Greenwood, yes; Mrs. Middlestetter yes; Mr. Edwards, yes; Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mr. Schweller yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Martin read **Resolution No. 2016-H.** A Resolution Authorizing the City Manager to Participate in a Contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of a Police Vehicle for the City of Bellbrook. This will authorize the purchase of a Ford Fusion for the Police Department. This unmarked vehicle will replace a 2004 Ford Taurus.

Mr. Martin made a motion to adopt Resolution 2016-H. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mrs. Seger-Lawson read **Resolution No. 2016 I.** A Resolution Authorizing the City Manager to Participate in a Contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of a Bucket Truck for the City of Bellbrook. This truck will replace a 1990 truck. It will be used for putting up banners, water tower maintenance and also building maintenance. Mrs. Seger-Lawson just wanted residents watching to know that all of these vehicles were reviewed with Council previously and they were all included in the 2016 budget.

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Mrs. Seger-Lawson made a motion to adopt Resolution No. 2016 I. Mr. Schweller seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Schweller read **Resolution No. 2016 J.** A Resolution Authorizing the City Manager to Enter into a Contract with Interstate Ford for the Purchase of a Box Truck for the City of Bellbrook. Again, this truck was included in the 2016 budget and it will replace a 2002 truck.

Mr. Schweller made a motion to adopt Resolution No. 2016 J. Mr. Greenwood seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mr. Greenwood, yes; Mr. Edwards, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

CITY MANAGER REPORT

Mr. Schlagheck said that we have contracted with an engineer to have the water tower on Upper Bellbrook Rd. painted. Council needs to decide if they want anything painted on the water tower or if they want it left blank. Mr. Schlagheck said it could cost \$15,000-\$20,000 dollars to have something painted on the tower. Mayor Baird wanted to know if the School could contribute towards this. Mr. Schlagheck said he has had discussions with Dr. St. Pierre and the School does not have any funds to contribute towards this project. Mr. Schweller said he would like to see pricing to add the new logo and an eagle. He said at minimum he would like to see the new Bellbrook logo but if the eagle is expensive he is not in favor of that. Mr. Schlagheck said he will get some additional information and then see how Council wants to proceed.

Next Mr. Schlagheck talked about the tagline questionnaire that Council members were emailed to complete. He would like those back and then he will forward those to the consultant. There will be more taglines to review in the future.

Lastly, Mr. Schlagheck said the Bicentennial meeting will be held next Monday February 15 at 7:00.

COMMITTEE REPORTS

Service: No Report.

Safety: Mr. Greenwood said he appreciated Chief Doherty's annual report.

Finance/Audit: No Report.

Community Affairs: Mrs. Middlestetter shared the current Board openings. There are two openings on the Village Review Board. One vacancy on this board needs to be a resident of the Old Village. There is also one opening on the Historical Museum Board.

NEW BUSINESS

Mr. Schlagheck reviewed with Council the Water Rates. Mr. Schlagheck shared charts and graphs of the water produced, accounts billed, and average residential usage. He also gave an overview on how

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your water bill is calculated. The average annual water bill for a resident is \$271.00; this has not changed since 2011. Mr. Schlagheck said the City is making the recommendation to not increase water rates for 2016. Council concurred with this recommendation. Therefore, water rates will remain unchanged in 2016.

OPEN DISCUSISON

ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 8:22 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council