

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

January 11, 2016

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Jon Martin
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, January 11, 2016. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **regular meeting minutes of December 14, 2015**, Mayor Baird declared the minutes approved as written.

Mr. Martin made a motion to re-appoint Mr. Schweller as Deputy Mayor. Mr. Edwards seconded the motion. The Clerk called the roll. Mr. Martin, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, abstained; Mayor Baird, yes. The motion carried 6-0.

Mrs. Seger-Lawson made a motion to approve the 2016 Committee Assignments. A copy of the Assignments is attached to these minutes. Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

MAYOR'S ANNOUNCEMENTS

Police Chief Doug Doherty introduced the newest members of the Bellbrook Police Department, Jayme Johnson. He will serve as a part time officer for the department. Mayor Baird administered the Oath of Office to Mr. Johnson.

Mayor Baird welcomed and congratulated Officer Johnson.

RESOLUTIONS

Mr. Edwards read **Resolution 2016-A**. A resolution authorizing the City Manager/Finance Director to file with the County Auditor requests for advances of taxes collected. This is an annual resolution that allows the City to get the tax dollars sooner.

Mr. Edwards made a motion to adopt Resolution No. 2016-A with a change in Section 1 to change the year from 2015 to 2016. Mr. Greenwood seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

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Mr. Edwards recused himself from voting and any discussion on **Resolutions 2016-B and 2016 C.**

Mr. Martin read **Resolution No. 2016-B.** A resolution designating a Public Depositor (KeyBank National Association) of Active and Interim Deposits of the City of Bellbrook.

Mr. Martin made a motion to adopt Resolution No. 2016-B. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mrs. Middlestetter yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller yes; Mayor Baird, yes. The motion was carried 6-0.

Mrs. Seger-Lawson read **Resolution No. 2016-C.** A resolution designating a Public Depositor (Huntington National Bank) of Active and Interim Deposits of the City of Bellbrook. This resolution and Resolution 2016 B will replace similar agreements that expire at the end of January.

Mrs. Seger-Lawson made a motion to adopt Resolution 2016-C. Mr. Martin seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Martin, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 6-0.

CITY MANAGER REPORT

Mr. Schlagheck gave Council some updates on future meetings. At the January 25th meeting, waste collection, property tax rates, zoning and property maintenance statics will be reviewed. At the first meeting in February, water will be reviewed. There will be discussions to see if there should be any rate increases. Also at the meeting, the Police Department will present their annual report. The Fire Department will present their annual report at the second meeting in February.

Mr. Schlagheck also reported that the Bicentennial Committee will be meeting next Monday night. He has seen a mockup of a street banner that will be displayed downtown. This will be discussed at the next Bicentennial meeting. Mr. Schlagheck also reported that there is a full time Fire Fighter position open. It will be listed on the City's website soon.

COMMITTEE REPORTS

Service: No Report

Safety: No Report.

Finance/Audit: Mr. Schweller said that Mr. Schlagheck sent out a Financial Update for year ended 2015. He said that revenues were up over 2014 and expenses were less than planned. He said the City is in good shape to wrap up 2015 and begin 2016.

Community Affairs: Mrs. Middlestetter read the various Board members that are being re-appointed:

Historical Museum Board of Trustees

Donna Gibson –January 1, 2016-December 31, 2019

Janis Stratis-January 1, 2016-December 31, 2019

There is currently one vacancy on this Board

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Board of Zoning Appeals

Sharon Schroder-February 1, 2016-January 31, 2021

Planning Board

David Van Veldhuizen-January 1, 2016-December 31, 2020

Village Review Board

Scott Carlson-February 1, 2016-January 31, 2019

There are two openings on this Board. One member needs to be a resident of the Old Village.

Mrs. Middlestetter made a motion to re-appoint the Board members. It was seconded by Mr. Martin. The Clerk called the roll. Mrs. Middlestetter, yes; Mr. Martin, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

NEW BUSINESS

Mr. Schweller made a motion to approve an annual salary increase for the City Manager/Finance Director of three and a half percent and a bonus of six percent based on his annual salary, back dated to January 1, 2016, or nearest pay date. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

OPEN DISCUSISON

Both Mr. Edwards and Mr. Greenwood thanked the residents for volunteering for the various boards.

Mr. Martin reminded residents to not park on the street in order for the snow plows to clear the streets.

Noah Stoddard, Jace Okolowitz and Takumi Ford, are Boy Scouts from Troop 524. They attended the Council meeting in order to earn their Communications Merit Badge. The Mayor presented them with a pin of the City.

ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:29 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council