

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

December 12, 2016

**PRESENT:** Mr. Nick Edwards  
Mr. Forrest Greenwood  
Mr. Darryl McGill  
Mrs. Elaine Middlestetter  
Mrs. Seger-Lawson  
Deputy Mayor Mike Schweller  
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, December 12, 2016. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **work session minutes and regular meeting minutes of November 28, 2016** Mayor Baird declared the minutes approved as written.

## **MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST**

### **PUBLIC HEARING OF ORDINANCES**

**Mrs. Seger-Lawson read Ordinance 2016-13.** An ordinance amending Ordinances 2015-16 and 2016-10 to adjust the City of Bellbrook appropriations to reflect additional costs in some line items and reduced cost in other line items. This is the second amendment to the appropriations this year. In addition to the normal adjustments, this ordinance accounts for the change to the chart of accounts used in the new finance software. Being a public hearing, Mayor Baird opened up for public comments. Seeing no comments from the public the Mayor closed the public hearing and asked for a motion.

**Mrs. Seger-Lawson made a motion to introduce Ordinance 2016-13.** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mr. Schweller yes; Mayor Baird, yes. The motion carried 7-0.

**Mr. Schweller read Ordinance 2016-14.** An ordinance approving the appropriations of the City of Bellbrook for the fiscal year ending December 31, 2017. These appropriations were developed following the budget discussions with Council over the past several weeks. Mr. Schlagheck presented a power point presentation of the 2017 Annual Budget along with the Capital Improvement Program which is included with these minutes. The budget document is available on the City of Bellbrook website.

Mr. Schweller told Mr. Schlagheck that it was a good presentation. He also said it looks like the City is effectively and efficiently spending the taxpayer's money as if it were their own. Mr. Schweller said that if the City was not cut out of the local government fund and the estate tax that would be nearly \$300,000 incremental revenue. Mr. Schweller also stated that with a capital budget of \$1.6 million, less than 50% of those funds will come from Bellbrook due to the \$900,000 of grant funding.

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Mayor Baird thanked Mr. Schlagheck for putting the budget together. Mayor Baird said with revenue being stagnant and other cost increasing, at some point the city will have to address how to increase funding.

Being a public hearing, Mayor Baird opened up for public comments. Seeing no comments from the public the Mayor closed the public hearing and asked for a motion.

**Mr. Schweller made a motion to introduce Ordinance 2016-14.** Mr. Edwards seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

## INTRODUCTION OF ORDINANCES

### RESOLUTIONS

**Mr. Edwards read Resolution 2016-FF.** A resolution authorizing the Transfer of Funds for 2017. This resolution authorizes the transfer of funds established in the 2017 budget. This resolution is required by the Ohio Revised Code.

**Mr. Edwards made a motion to adopt Resolution 2016-FF.** Mr. McGill seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. McGill, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

**Mr. Greenwood read Resolution 2016-GG.** A resolution approving the replat of lots #36A and #3C into lots #36B, #37A, #38A and #3D, Highview Terrace Subdivision Section I. Planning Board met on December 7, 2016 and recommended approval of this replat.

**Mr. Greenwood made a motion to adopt Resolution 2016-GG.** Mr. Schweller seconded the motion. The Clerk called the roll. Mr. Greenwood, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

### CITY MANAGER REPORT

Mr. Schlagheck said at the first meeting in January, Council will need to decide on the committee appointments and also appointments to the regional agencies. If anyone wants to change their assignments, please let him know.

Mr. Schlagheck said the new street banners are in place. They are more of a seasonal banner and will remain in place until we approach spring.

Mr. Schlagheck also said the City offices will be closed on December 23<sup>rd</sup> and December 26<sup>th</sup> for the Christmas holiday and January 2<sup>nd</sup> for New Year's Day

Mr. Schlagheck mentioned that the updated community videos are up on the website. There is no charge to the city for these videos. Mr. Schlagheck said it is nice to have these videos that highlight

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the community. If someone is interested in moving to Bellbrook, these videos can be viewed and they can get a good sense of the community.

Lastly, Mr. Schlagheck said the next Council meeting will be on January 9, 2017.

**COMMITTEE REPORTS**

**Service:** Mrs. Seger-Lawson wanted to remind residents if there is a weather advisory not to park in the street if possible so the Service Department can clear the streets.

**Safety:** Mr. Greenwood said that the Police Department has seen an increase in open doors and driving under suspension apprehensions. The increase in open doors is due to bike patrols in the community. The increase in driving under suspension has increased due to each police cruiser having a computer. Next, Mr. Greenwood said the Police, in conjunction with the Fraternal Order of Police, purchased shoes for local children in the Bellbrook Sugarcreek schools. Mr. Greenwood also said that the Police are handing out candy canes to local motorist that are stopped and issued a written warning. Lastly, Mr. Greenwood thanked the Police and Fire Department for the work they do.

**Finance/Audit:** Mr. Schweller congratulated the City Manager and staff for having the budget signed, sealed and delivered in advance of January 1, 2017.

**Community Affairs:** Mrs. Middlestetter said that Christmas in the Park was on Saturday. It was a good turnout. She wished the residents a joyous holiday season.

**OLD BUSINESS-**

**NEW BUSINESS-**

**Mrs. Seger-Lawson made a motion** to appoint Mary Graves to serve on the Records Commission; term expires 12-31-18. Mr. McGill seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

**OPEN DISCUSSION-**

**Mr. Edwards** wished the residents a happy and safe holiday season.

**Mr. Greenwood** said residents should read the letter that Mr. Schlagheck wrote to the Mayor and Council presenting the 2017 budget. The letter is included with the budget document which is available on the city website. Mr. Greenwood said the letter brings everything together and it is simple to understand. It explains how the budget works and what the City is dealing with. Mr. Greenwood wished the residents a Merry Christmas and Happy New Year.

**Mr. McGill** wished the residents a happy holiday season and reminded residents to drive safely. He also encouraged residents to look over the budget. He thanked Mr. Schlagheck and staff for putting the budget together.

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**Mrs. Middlestetter** said that Mark and the staff are doing a good job in spending the taxpayer dollars like it is their own. She said the services the city delivers is at a reasonable cost.

**Mrs. Seger-Lawson** said that she does not think residents realize that Bellbrook does not have an income tax. The property tax is the main source of revenue for the city. Mrs. Seger-Lawson said the budget presentation that Mr. Schlagheck did was good. She wished the residents a Happy New Year.

**Mr. Schweller** wished the residents a Merry Christmas and Happy New Year. He also said we need to remember the service men and women who may not be home this holiday season. Mr. Schweller said in memory of former Council member, Ralph Fussner, please do not drink and drive this holiday season.

**Mayor Baird** thanked the Council for a great year. He wished the residents a happy holiday season.

**Nina Herzog-255 Upper Hillside Dr.** She wanted to know how soon the residents will be notified about the water project in the Upper Hillside area. Mr. Schlagheck said the funding for this project is not available until July 1, 2017. In January, the design portion of the project will begin and then the strategy for public education will be developed.

## **ADJOURN**

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:45 pm.

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Robert L. Baird, Mayor

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Jami L. Kinion, Clerk of Council