

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

July 13, 2015

**PRESENT:** Mr. Nick Edwards  
Mr. Forrest Greenwood  
Mr. Jon Martin  
Mrs. Elaine Middlestetter  
Mrs. Dona Seger-Lawson  
Deputy Mayor Mike Schweller  
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, July 13, 2015. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **executive session and regular meeting minutes of June 8, 2015**, Mayor Baird declared the minutes approved as written.

## **SPECIAL GUESTS**

**Marty Heide from Congressman Turner's Office**, informed everyone about the services the local office can assist with. These services include: Social Security, Medicare, Veterans Affairs, Immigration, passports, and the IRS. With the assistance of Turner's office passport can be issued within a week to 10 days.

**Gregg Sparks with the Bellbrook Bicentennial Celebration Committee** spoke about the preparations for the 200 year celebration. There has been a non-profit foundation set up that will allow for donations to help with the cost of the celebration. There has been a Board set up for the foundation through Greene Giving. They are looking at having events in 2016 starting with the Sugar Maple Festival and concluding at the Lions Club Festival. The next Committee meeting will be held on July 20<sup>th</sup> at 7:00 pm in the Community Room in the City Building. The Committee is working on a logo to represent the Bellbrook community and the 200<sup>th</sup> year celebration and will be asking for ideas to be submitted. Mr. Sparks also asked if anyone is available to volunteer to help at the Lions Club Festival this year August 20-22, it would be appreciated.

## **PUBLIC HEARING OF ORDINANCES**

Mayor Baird opened the public hearing for Ordinance No. 2015-9.

Mr. Schweller read **Ordinance No. 2015-9** authorizing the City Manager/Finance Director to submit the Tax Budget for Fiscal Year 2016 to the Greene County Auditor.

Mr. Schlagheck said the City is required to hold a public hearing on the budget before it is submitted to the Greene County Auditor. Being no comments from Council or the public, Mayor Baird closed the public hearing and asked for a motion.

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**Mr. Schweller made a motion to adopt Ordinance No. 2015-9.** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

## INTRODUCTION OF ORDINANCES

Mr. Edwards read **Ordinance No. 2015-10** amending appropriation Ordinance 2014-10 to adjust the City of Bellbrook appropriations to reflect additional costs in some line items and reduced costs in others.

Mr. Schlagheck reported that the amounts for road salt and fuel have been reduced due to lower prices and the amount for the water main project was increased due to the project being expanded. A public hearing will be held on August 17<sup>th</sup>.

**Mr. Edwards made a motion to introduce Ordinance No. 2015-10.** Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mrs. Seger-Lawson, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Martin read **Ordinance No. 2015-11** amending Chapter 1042 “Water” of the Bellbrook Municipal Code.

This amendment relates to billing for domestic and commercial irrigation accounts. As well as deletes all references to District A and District B. All areas are charged the same rates. A public hearing will be held on August 17<sup>th</sup> and if approved the effective date for the new billing rates and language will be October 1, 2015.

**Mr. Martin made a motion to introduce Ordinance No. 2015-11.** Mr. Schweller seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

## RESOLUTIONS

Mrs. Seger-Lawson read **Resolution No. 2015-S** authorizing the City Manager to adjust the pay scale of City positions not covered by Collective Bargaining Agreement.

The Finance Committee met and discussed the pay scale and along with Mr. Schlagheck is recommending a 2% increase for all non-union employees. This will impact approximately 16 employees, with two employees who are above the top of the pay scale and will stay at their current rate and be eligible receive a one-time payment.

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**Mrs. Seger-Lawson made a motion to adopt Resolution No. 2015-S.** Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Greenwood read **Resolution No. 2015-T** authorizing the City Manager to enter into an agreement with Bellbrook-Sugarcreek Local School District for security at home football games.

This is an annual agreement with the School. The School pays a rate of \$115 per officer, per football game.

**Mr. Greenwood made a motion to adopt Resolution No. 2015-T.** Mr. Martin seconded the motion. The Clerk called the roll: Mr. Greenwood, yes; Mr. Martin, yes; Mr. Edwards, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mrs. Middlestetter read **Resolution No. 2015-U** authorizing the City Manager to enter into an agreement with Bellbrook-Sugarcreek Local School District for school security.

The City has extended the agreement to two years instead of the one year contract done in previous years. In the past every hour that was worked was charged, the School will now pay a flat rate of \$15,500 for the first year and \$15,750 for the second year.

**Mrs. Middlestetter made a motion to adopt Resolution No. 2015-U.** Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Greenwood, yes; Mr. Edwards, yes; Mr. Martin, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Schweller read **Resolution No. 2015-V** ratifying the action of the City Manager in executing an agreement for City Prosecution.

The only change in the contract from previous years is the termination notice, which went from 60 days to 30 days.

**Mr. Schweller made a motion to adopt Resolution No. 2015-V.** Mr. Martin seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mr. Martin, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

Mayor Baird and Mrs. Seger-Lawson both recused themselves from the issue of Resolution No. 2015-W and left the room.

Mr. Martin read **Resolution No. 2015-W** authorizing the City Manager to enter into an Energy Efficient Lighting Service Agreement with Energy Optimizers, USA, and LLC.

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Mr. Schlagheck explained that through this agreement Energy Optimizers will replace all lighting in all City buildings with LED lights. The City will pay \$1466 a month for 10 years for the supplies and light bulbs. The projected energy savings of \$338,000 over the life of the fixtures will more than exceed the agreement cost. The Finance Committee reviewed the proposal and is recommending approval of the agreement.

**Mr. Martin made a motion to adopt Resolution No. 2015-W.** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Schweller, yes. The motion was carried 5-0.

## **CITY MANAGER REPORT**

Mr. Schlagheck has participated in trainings recently regarding selling cell tower leases. Most of the trainings recommend holding onto the lease unless there is a need for cash flow. The Finance Committee has reviewed the information and is recommending not selling the lease at this time.

The water main project has begun and is making good progress. The stormwater project on Vemco and Firebird is out for bid until August 6<sup>th</sup>. Mr. Schlagheck should have a recommendation at the August 17<sup>th</sup> meeting.

The City is a member of the Miami Valley Risk Management Association pool for property and liability insurance. Each year they recognize members that have had losses less than \$100 per full time employee. The City received this award for 2014 with a loss of only \$48.53 per employee.

The Police Department informed Mr. Schlagheck of RaidsOnline.com and will start utilizing this site. It is a website to track crime data for residents to see what is going on in the City. The information is shown on a map but does not give specific address information. This information will not include traffic tickets or juvenile information.

Mr. Schlagheck noted that the next meeting is August 17<sup>th</sup>, which is not a regular meeting night. The change is due schedule conflicts.

## **COMMITTEE REPORTS**

**Service:** No report at this time.

**Safety:** Mr. Greenwood informed everyone that this Wednesday at 7:00 pm at the Community Church the Police Department will hold training on Active Shooter Preparedness.

**Finance/Audit:** Mr. Schweller reported that the June 30, 2015, Financial Update from the City Manager/Finance Director is right on track.

**Community Affairs:** The committee met and interviewed Ms. Jennifer Bowersock for one of the open positions on the Village Review Board. **Mrs. Middlestetter made a motion to appoint**

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**Jennifer Bowersock to the Village Review Board to fill an unexpired term that will expire on January 31, 2018.** Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

## **OLD BUSINESS**

**Mrs. Seger-Lawson** said she contacted the Park District about putting in restrooms at the Sackett-Wright Park. They informed her that the land near the concession stand where they could go is owned by the City. The park district said they would not mind if the City wanted to put in restrooms. Mr. Schlagheck said the problem is that the land is a well field and not an ideal place for sanitary sewer. Mr. Schlagheck will talk to the Park District about some options.

## **OPEN DISCUSSION**

**Mr. Schweller** complimented the City Manager and the City Staff as there have not been any emergency legislation on the agenda in quite a while.

**David Duckro** said he is a Boy Scout attending the meeting to fulfill his citizenship requirements for his Eagle Scout. Mayor Board presented him with a City pin.

## **ADJOURN**

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 8:15 pm.

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Robert L. Baird, Mayor

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Carrie C. Smith, Clerk of Council