

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 8, 2015

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Jon Martin
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, June 8, 2015. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **regular meeting minutes of May 11, 2015**, Mayor Baird declared the minutes approved as written.

PUBLIC HEARING OF ORDINANCES

Mayor Baird opened the public hearing for the following Ordinances.

Mrs. Middlestetter read **Ordinance No. 2015-5** Repealing Chapter 1220 “Planning Board” of the Bellbrook Municipal Code in its entirety.

This Ordinance will repeal a section of the Code from 1977 which states Planning Board members must be elected. In 1987 the Charter was changed and Planning Board members would be appointed by Council, however this section of the Code was not changed to match at that time.

Being no comments from Council or the public, Mayor Baird closed the public hearing and asked for a motion.

Mrs. Middlestetter made a motion to adopt Ordinance No. 2015-5. Mr. Martin seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Martin, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Edwards read **Ordinance No. 2015-6** Amending Chapter 1224 “Subdivision Regulations” of the Bellbrook Municipal Code and adopting the revised City of Bellbrook Subdivision Regulations.

The last subdivision regulations update was in 1989. The City has spent the last two years reviewing and updating the regulations and fees.

Being no comments from Council or the public, Mayor Baird closed the public hearing and asked for a motion.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 8, 2015

Mr. Edwards made a motion to adopt Ordinance No. 2015-6. Mr. Martin seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Martin, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Martin read **Ordinance No. 2015-7** Amending Chapter 1226 “Erosion Control, Sediment Abatement, and Stormwater Management” of the Bellbrook Municipal Code to establish fees in its entirety.

This Ordinance will include the fees in Chapter 1226. These fees were previously included in the Zoning Code.

Being no comments from Council or the public, Mayor Baird closed the public hearing and asked for a motion.

Mr. Martin made a motion to adopt Ordinance No. 2015-7. Mr. Schweller seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

Mrs. Seger-Lawson read **Ordinance No. 2015-8** Amending Chapter 1244 “Zoning Permits and Certificates” of the Bellbrook Municipal Code.

This Ordinance will make the Zoning Code and Municipal Code consistent. These fees were changed in 2012 however they were not changed in this section of the Municipal Code.

Being no comments from Council or the public, Mayor Baird closed the public hearing and asked for a motion.

Mrs. Seger-Lawson made a motion to adopt Ordinance No. 2015-8. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

INTRODUCTION OF ORDINANCES

Mr. Schweller read **Ordinance No. 2015-9** authorizing the City Manager/Finance Director to submit the Tax Budget for fiscal year 2016 to the Greene County Auditor.

This is an estimate of the property taxes for 2016, as they are today. A public hearing will be held on July 13th.

Mr. Schweller made a motion to introduce Ordinance No. 2015-9. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes;

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 8, 2015

Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

RESOLUTIONS

Mrs. Middlestetter read **Resolution No. 2015-O** approving an agreement for the employment of the Municipal Attorney.

Mr. Schlagheck reported that Patricia Campbell has just completed her first year as the Municipal Attorney and he is pleased with her services. The new agreement is effective from July 1, 2015 through June 30, 2017.

Mrs. Middlestetter made a motion to adopt Resolution No. 2015-O. Mr. Martin seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Martin, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mrs. Seger-Lawson read **Resolution No. 2015-P** Declaring specific equipment no longer needed by the City of Bellbrook as surplus property and authorizing the City Manager to dispose of said surplus property.

This resolution declared the 1992 dump truck as surplus. This truck and plow will be replaced by the new truck that was approved for purchase earlier this year. The truck will be listed on govdeals.com.

Mrs. Seger-Lawson made a motion to adopt Resolution No. 2015-P. Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Greenwood read **Resolution No. 2015-Q** Authorizing the City Manager to participate in a contract with the Department of Administrative Services, Office of State Purchasing, for the purchase of a medic unit for the City of Bellbrook.

Mr. Schlagheck informed Council that this medic was included in the 2015 budget. This medic will replace one of the reserve units and should be here by the end of the year. Mr. Martin asked how this medic was decided on. Mr. Schlagheck said there was a committee that spent a lot of time looking at the details and options.

Mr. Greenwood made a motion to adopt Resolution No. 2015-Q. Mr. Martin seconded the motion. The Clerk called the roll: Mr. Greenwood, yes; Mr. Martin, yes; Mr. Edwards, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 8, 2015

Mr. Martin read **Resolution No. 2015-R** Expressing the City's intent to negotiate jointly with other Cities in the region on one price schedule under which electric light services shall be furnished to the residents of the City for the purpose of street lighting.

The City is part of a joint negotiation process and this Resolution authorizes our participation in the negotiation process. The City pays around \$11,000 annually for street lighting. A Resolution with the new agreement will come later in the year.

Mr. Martin made a motion to adopt Resolution No. 2015-R. Mr. Schweller seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mr. Martin, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

CITY MANAGER REPORT

Sugarcreek Township will hold a public hearing tomorrow on a re-zoning of the land behind Walmart and Staples. This re-zoning is regarding apartments that will be going in there. The City will be providing the water to this area with the new water service area agreement with Greene County.

The water main project will start in the next week. The business owners have been notified of the work, which will be finished before the start of school.

The contract for prosecutor services with Ron Lewis expires soon. A new contract with Ron Lewis or the City of Xenia will be executed in the near future.

Mr. Schlagheck shared with Council a proposal for a logo from another company. The prices from both companies are very similar. Council will review the proposals and discuss later at a work session.

The City of Beavercreek has shared a Cost of Local Government Survey of the 24 cities in Greene and Montgomery Counties. For the second year in a row the City of Bellbrook has the lowest costs.

Mr. Schlagheck spoke about the Safety Services meeting held by Sugarcreek Township on May 19th that he attended. The meeting was held for the public and to review the current status of the situation at the Cornerstone Development. At the meeting there was a lot of discussion of a joint Fire District. This subject has been talked about in general for years but no specifics have been discussed. Mayor Baird said that at some point Sugarcreek Township may request a meeting with the City, but as of today no meeting has been requested. Mr. Schlagheck said the City is not a party in the Cornerstone discussions and has no desire to be a party of those discussions.

COMMITTEE REPORTS

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 8, 2015

Service: No report at this time.

Safety: Mr. Greenwood attended the Community Forum, put on by the Police Department regarding identity theft. Mr. Greenwood reported the forum was well attended and very good. The next forum will be held in July at the Community Church regarding active shooter situations.

Finance/Audit: No report at this time.

Community Affairs: No report at this time.

NEW BUSINESS

Mr. Schlagheck is asking for a motion authorizing him to solicit bids for the Stormwater Improvement Project on Vemco Drive/Firebird Drive. This is the project that will be mostly funded by OPWC money.

Mr. Schweller made a motion authorizing the City Manager to solicit bids for the Stormwater Improvement Project (Vemco Drive/Firebird Drive). Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

OPEN DISCUSSION

Mr. Martin asked about the proposal for lighting in the City that was discussed at the last meeting. Mr. Schlagheck said the Finance Committee will review this information at their meeting on Wednesday, June 10th. Mr. Schlagheck said there are a few more rebates the City is eligible for and the price is a little better. He has also spoken to others who have used this same company and all have been very pleased.

Mrs. Middlestetter reminded everyone of the Music in the Park this summer. Please check the Park District website for dates.

Mrs. Seger-Lawson contacted ODOT regarding the Wilmington Pike exit off of 675. They informed her they are working on an improvement project on the bridge and once that is completed this fall they will look at the traffic situation then.

Mayor Baird wished Bob Reed well after his recent health issues. Also, he helped with the Little Miami River clean up with Hope Taft's group and all went well.

Mr. Schlagheck also wished Mike Puckett, the former interim City Manager, well after he has also suffered from some health issues.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 8, 2015

ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 8:00 pm.

Robert L. Baird, Mayor

Carrie C. Smith, Clerk of Council