

**RECORD OF PROCEEDINGS**  
Minutes of Bellbrook City Council Meeting  
November 13, 2018

**CALL TO ORDER**

Mayor Baird called the meeting to order at 5:35 pm.

**ROLL CALL**

Present were Mr. Nick Edwards, Mr. Forrest Greenwood, Mr. Darryl McGill, Mrs. Elaine Middlestetter, Deputy Mayor Schweller and Mayor Bob Baird. Mrs. Dona Seger-Lawson was absent. Also present was City Manager Melissa Dodd and Law Director Patricia Campbell.

**Mr. McGill made a motion to break into Executive Session at 5:36 pm for the purposing of discussing current litigation.** Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Deputy Mayor Schweller, yes; Mayor Baird, yes. The motion carried 6-0.

Being no further business, **Mrs. Middlestetter made a motion to end the executive session at 6:03pm.** Mr. Greenwood Seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Deputy Mayor Schweller, yes; Mayor Baird, yes. The motion carried 6-0.

Following the executive session, the work session began to discuss the 2019 Police, Fire and Capital Budgets. Present during the work session were Service Director Ryan Pasley, Police Chief Doug Doherty and Fire Chief Jim Neidhard. Mrs. Dona Seger-Lawson joined the meeting at 6:15 pm.

Being no further business, the Work Session ended at 6:56 pm.

Mayor Baird called the regular meeting to order at 7:00 pm and the clerk called the roll. Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Deputy Mayor Schweller, yes; Mayor Baird, yes.

**FORMAL APPROVAL OF MINUTES**

After polling members of City Council, as there were no corrections or additions to the regular meeting minutes of October 29, 2018, Mayor Baird declared the minutes approved as written.

**MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST**

Mayor Baird swore in Jay Leach into the position of full time Fire Fighter/Medic into the Fire Department. Mayor Baird welcomed Jay as a full time employee and noted that the Fire Department also has another full time position for Fire Fighter/Medic posted for 30 days.

The annual Employee Service Recognition awards were presented. There was one service award given to Officer Jackie Jones for 30 years of service. Chief Doherty outlined a number of her accomplishments and accepted the award on her behalf in her absence. Mayor Baird thanked Officer Jones for her service.

**PUBLIC HEARING OF ORDINANCES**

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There were no public hearings this evening.

**INTRODUCTION OF ORDINANCES**

There were no ordinances introduced this evening.

**RESOLUTIONS**

There were no resolutions this evening.

**CITY MANAGER REPORT**

The Fire Department is seeking a full time Fire Fighter and the posting link is on the homepage of the City's website.

The December meeting schedule has been modified to cancel the second meeting in December due to it falling on a holiday.

Regarding the Comprehensive Plan Update, a community meeting was held last Monday and well attended. The results will be reviewed this Thursday with Greene County Regional Planning staff.

The website has been reorganized for a better user experience. This will also be updated on a weekly basis along with the City's Facebook page.

Mr. Greenwood acknowledged that the City's website looks good and that keeping it updated is important so that people can depend on it.

Mayor Baird also noted that the City has been present on social media much more.

**COMMITTEE REPORTS**

**Service:** Mrs. Seger-Lawson reminded residents not to rake their leaves in the street as this can cause storm water drain backups. Bagging and mulching the leaves are good options for dealing with the leaves.

**Safety:** Mr. Greenwood acknowledged the opening for the full time Fire Fighter/Medic position and noted that it is a rewarding career.

**Finance/Audit:** Deputy Mayor Schweller indicated that a wrap up meeting with the auditors occurred the past week which was attended by himself, Mrs. Middlestetter and the City Manager. They will have the audit wrapped up in the next few weeks.

**Community Affairs:** Mrs. Middlestetter announced the community Thanksgiving at Christ Church next Sunday at 4pm.

**OLD BUSINESS** – The Clerk of Council hiring process was discussed. City Manager Dodd explained that resumes were sent out to Council and four individuals were selected to be interviewed. Those interviews have been scheduled with one occurring this morning and three more on Thursday of this week. Once the interviews have been completed, the top two candidates will be forwarded to Council

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for interview. Setting a date was discussed and decided that an email will go out to Council for availability.

**NEW BUSINESS** - none

**OPEN DISCUSSION**

Mr. McGill thanked Veterans in the community for their service.

Mrs. Middlestetter echoed Mr. McGill's comment.

Deputy Mayor Schweller wished citizens a happy Thanksgiving and hopes that everyone has a safe season.

Mayor Baird wished to thank all candidates on the election and also wished everyone a happy Thanksgiving.

**ADJOURN**

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:14 pm.

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Robert L. Baird, Mayor

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Melissa J. Dodd, Interim Clerk of Council