

RECORD OF ORDINANCES

Ordinance No. 2019-7

April 8, 2019

CITY OF BELLBROOK, OHIO

ORDINANCE NO. 2019-7

AN ORDINANCE ESTABLISHING SECTION 1060.09 "BILLING" OF THE BELLBROOK MUNICIPAL CODE

WHEREAS, the Bellbrook Municipal Code has established procedures for Garbage and Rubbish Collection in Chapter 1060; and

WHEREAS, the City does not currently have billing procedures incorporated into the Municipal Code as they relate to garbage and rubbish collection; and

WHEREAS, the City wishes to establish procedures for billing of this service;

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY ORDAINS:

Section 1. That a new section, Section 1060.09 Billing be established and incorporated into the Bellbrook Municipal Code to read as follows:

Section 1060.09 Billing

- a. The garbage service billing procedure shall be established by the Director of Finance and may be changed from time to time to conform with good business practices. The billing procedures shall be approved by the Manager.
- b. Statements of the charges for garbage service shall be rendered once each quarter on or about the first day of the billing month for the customers due to receive bills that month. The amount of all such charges shall be paid to the City on or before the due date listed on the bill.
- c. If the unpaid charges are not paid on or before the due date listed on the bill, an additional charge of ten percent of the unpaid charges shall be added thereto and become part of such unpaid charges.
- d. A shut-off notice will be mailed if the charges remain unpaid 20 days after the original due date. The shut-off notice will include a final due date for payment that will be no longer than 35 days from the original due date.
- e. If full payment is not received by such date, service will be terminated without further notice. Restoring garbage service shall require an additional nonpayment shut-off fee as set forth in Section 1060.10 to restore or maintain service.
- f. A customer whose payment by check is returned to the City by the bank due to insufficient funds in the customer's account or because the check was written on a closed account shall

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be charged a returned check fee, as set forth in Section 1060.10. The utility billing office shall also require that the repayment be made in cash and may also require that future payments by that customer be made in cash or by money order.

g. Overpaid amounts of less than one dollar (\$1.00) on closed accounts shall not be refunded.

Section 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED this 8 day of April, 2019.

R L Baird
Robert L. Baird, Mayor

Pamela Timmons
Pamela Timmons, Clerk of Council

APPROVED AS TO FORM:
Patricia N. Campbell, Municipal Attorney